



Minutes Kick-off Meeting EU-project Q-collect

Leiden (NL), Best Western City Hotel Leiden, December 2nd 2013.

Coordination and Collaboration between reference collections of plant pests and diseases for EU Plant Health Policy

Present:

Partner 1 DLO	Rene vd Vlugt and Peter Bonants
Partner 2 Fera	John Elphinstone
Partner 4 UGhent – BCCM/LMG	Paul de Vos and Ilse Cleenwerck
Partner 5 UNIBO	Assunta Bertaccini and Nicoletta Contaldo
Partner 6 KNAW-CBS	Vincent Robert, Ewald Groenewald and Nathalie van der Wiele
Partner 7 ACW	Sebastian Kiewnick
Partner 8 Anses	Pascal Gentit
Partner 9 INRA	Jean-Yves Rasplus, Perrine Portier and Jean-Claude Streito
Partner 10 Naturalis	Leni Duistermaat
Partner 11 DSMZ	Wulf Menzel
Partner 12 AGES	Sylvia Blümel
Partner 13 EPPO	Françoise Petter and Damien Griessinger
Partner 14 FGU VNIICR	Konstantin Kornev
Partner 15 JKI	Johannes Hallmann
Partner 16 NVWA	Mariette Edema, Edu Boer and Marianne van der Blom

Apologies:

EU commission	Juli Mylona
Partner 4	Martine Maes and Bart Cottyn

Opening

Apologies for partner 3, Vlaams Gewest/ILVO Institute for Agricultural and Fisheries Research (ILVO) and EU commission.

This is the kick-off meeting of the EU-project Q-collect.

Start date of project is the first day of the next month of the date EU signed the GA.

EU signed on 26 September 2013 so start date of the project is 1 October 2013.

Welcome Q-collect partners

Peter Bonants, Plant Research International

All persons present introduced themselves briefly.

Peter will make an Excel file in which all partners are indicated but also other persons from the institutes who are involved in the Q-collect project. All to add information to that file. File will be placed on the webportal.

Structure, aims and objectives of Q-collect

Peter Bonants presented the Q-collect in general terms: structure, aims and objectives. See powerpoint (PPT) presentations on web portal.

EU commission

As announced EU officer (Juli Mylona) could not come to the meeting but wishes all partners a successful project

Collections: Expectations from EPPO

Francoise Petter, assistant director EPPO, explained in a PPT the expectations from EPPO for this project. See powerpoint (PPT) presentations on portal

Partner profiles

All partners presented their institutes and their role in the Q-collect project. See powerpoint (PPT) presentations on portal

Introduction to work packages

Peter Bonants introduced the different work packages shortly: their tasks, milestones and deliverables in year 1 and 2. See powerpoint (PPT) presentations on portal.

Description and Discussion WPs

All WP leaders addressed in a PPT the following questions: State of the Art, Objectives, Tasks, Deliverables of the different WPs:

- WP1 Coordination (Peter Bonants, PRI)
- WP2 Inventory (Jean-Claude Streito, INRA)
Questionnaires will be prepared to collections but also to collection users. An extra session on the questionnaires was held at the end of the kick-off meeting
- WP3 Quality Standards (John Elphinstone, Fera)
Bacco-net, a network of three bacterial collections to be used as an example.
- WP4 Access (Perrine Portier, INRA)
The Nagoya protocol will be implemented in Europe in 2014 (benefits sharing)
- WP5 Info-portal (Vincent Robert, KNAW-CBS)
Which type of information (incl quality of data) should be used for a self feeding system. A fundamental system should be built of what collections there are and what is where. This information is crucial for all end-users. On this fundamental system a house can be build representing recommendations for a plan for the future use.
- WP6 Design and development of a sustainable European network of collections of plant health quarantine organisms (Sylvia Blümel, AGES)
Definition should be made for reference criteria.
- WP7 Dissemination (Francoise Petter, EPPO)
Everyone agrees with Q-collect logo developed by EPPO
Logo's of institutes: All to send EPPO correct logo's of partners
Meetings: 2 workshops in nov 2014 and nov 2015, because sep/okt is too busy for EPPO. This means that the project needs three months extra time. Peter to ask EU commission for this.

See powerpoint (PPT) presentations on portal.

Project Finances (Prefinances A4 form), financial persons, cost statements and audit requirements

All partners but one (partner 14) already provided DLO with the A4 financial form. Peter will take care of that. Peter asked all partners to provide him with the name and e-mail address of the financial person of each partner. Cost statements (form C) have to be made after one year and at the end of the project. No audit certificated have to be provided since no partner receives more than 350000 €.

Links with MIRRI

Paul de Vos gave an overview of the MIRRI project (PPT)

See powerpoint (PPT) presentations on portal

Next meetings

Three meetings are scheduled:

1. Kick off meeting
2. Second meeting and workshop one. Start date 4 nov 2014. 1 day Q-collect meeting an 1.5 day for stakeholders. Place suggested Angers.
3. Third meeting at workshop two. Start date 16 nov: 1 day for Q-collect and 1 day for stakeholders. Back to back with meeting of heads of laboratories.

Advisory Board, Consortium Agreement, Exploitation Plans and IP

Advisory Board: MIRRI, NPPO, Euphresco, EFSA. Peter to make contacts so that they are present at next meeting (4 nov 2014)

Consortium Agreement: Peter wonders if this is necessary since no research is included in this project. Peter will contact EU officer.

Also no need for Exploitation Plans and IP

AOB (All)

No

Questionnaires

A start has been made to formulate questions for the questionnaires to be send. From MIRRI it was clear that not all questions delivers the answers we need.

Questions should be formulated in such a way that the answers helps us further in the project. So they should be sharp.

Time schedule:

1 April 2014 Questions ready and send

1 June 2014 Questions back

1 July 2014 Questions analysed

Closing of meeting

Peter thanks everyone for attendance and discussions and closed the meeting

Social Dinner at Restaurant in Leiden

Leni Duistermaat showed us around in Leiden and did choose a nice restaurant where we had a good dinner. Restaurant Koetjes en Kalfjes, Breestraat 18, 2311 CR Leiden, 071-5663330